

## Minutes of the Baroda Township Board Meeting October 17, 2011

The regular meeting of the Baroda Township Board was called to order at 7:30 p.m. by Supervisor Jim Brow, with a recitation of the Pledge of Allegiance in the meeting room of the Baroda Township Municipal Building, 9091 First St., Baroda MI. Those present: Jim Brow, Amy Hemphill, Susan Newcomer, Wendie Shafer, and David Wolf, along with nine audience members.

**LIBRARY REPORT** – Mary Hill presented a report on the activities of the Lincoln Township Library and distributed a Friends of the Library publication. She showed a picture board of the library activities the Friends of the Library supports. Judy Fogarty, a member of the Friends of the Library spoke briefly about the organization.

**DEPARTMENT REPORT** – Police Chief Gary Ruhl reported that the investigation of the recent fatal accident at the corner of Shawnee and Hills is still under investigation. He reported that the Police Department is continuing to investigate the death of Amanda Burgess. He reported that the State Police Post on Shawnee has been closed, and that the Police Department has a Facebook page. He said that he plans to have three police cars and officers patrolling during Halloween trick-or-treat hours.

**TREASURER'S REPORT** – Amy Hemphill distributed and presented the Treasurers report. August 31, 2011 ending fund cash balances:

General Fund – \$190,831.10	Baroda Police Fund – \$74,068.23
Rubbish Fund - \$29,273.99	Fire Maintenance Fund – \$188,960.11
Trust and Agency Fund - \$498.95	Fire Equipment Fund – \$373,301.08
Water Fund – \$143,949.75	Building Fund - \$3,192.53
Baroda-Lake Police Fund – \$89,056.57	Baroda-Lake Drug Forfeiture Fund – \$2,575.18
Summer Tax Fund – 32,174.69	Winter Tax Fund – 514.11

**CLERK'S and PLANNING COMMISSION REPORT** – Wendie Shafer moved, seconded by David Wolf to amend the Township Budget: Increasing from \$2,000 to \$3,300 for the Assessors Computer Service , increasing from \$500 to \$1,000 for Municipal Building insurance, budgeting \$175.00 for Park workers Worker's Comp insurance, increasing from \$500 to \$800 for Park Maintenance and Repair, in the Building Fund, increasing from \$800 to \$1,500 for the Building Fund Audit, and increasing from \$1,5000 to \$2,250 for the Fire Maintenance Fund audit. Vote – All Yes. Motion Carried.

Wendie requested the Baroda Township Board adopt a resolution to appoint a receiving board for future elections, explaining that the State has not yet passed a law requiring receiving boards, but are likely to do so in the future. Dave Wolf moved, seconded by Amy Hemphill to adopt the resolution to appoint an election Receiving Board as presented. By Roll Call Vote – Yes, Amy Hemphill, David Wolf, Susan Newcomer, Jim Brow, and Wendie Shafer. No – None. Resolution declared adopted. Res.11-17

Wendie Shafer reported that the Planning Commission had renewed the Special Use Permit for Mark Schutze's two Snowmobile race events for 2012.

She noted that two Planning Commissioners terms are expiring. She recommended that Ed Heyn and Tom Shafer each be reappointed to continue on the Planning Commission for another term. Jim Brow moved, seconded by David Wolf to appoint Ed Heyn to another three year term on the Planning Commission effective October 1, 2011, and to appoint Tom Shafer to another three year term effective November 1, 2011. Vote – All yes. Motion Carried.

OLD BUSINESS –None

NEW BUSINESS – David Wolf moved, seconded by Wendie Shafer to adopt a resolution to recommend approval of a Small Winemakers liquor license at 111 W. Shawnee Rd. for Moraine Vineyards owned by William Schopf. By Roll Call Vote - Yes – Amy Hemphill, David Wolf, Susan Newcomer, Jim Brow and Wendie Shafer, No – None. Resolution declared adopted. Res. 11-18

Wendie Shafer presented a resolution for the Township Board to submit a Deficit Elimination Plan for the Baroda Township Building Fund. The auditors reported that the Building fund was in a \$372 deficit, which must be reported to the State along with the submission of a plan of action for eliminating the deficit. David Wolf moved, seconded by Susan Newcomer to adopt the Resolution to submit a Deficit Elimination Plan for the Baroda Township Building Fund as presented. By Roll Call Vote – Yes – Amy Hemphill, David Wolf, Susan Newcomer, Jim Brow, and Wendie Shafer. No – None. Resolution declared adopted. Res. 11-19

Susan Newcomer and David Wolf presented a proposal for the Fire Department to create an Auxiliary. The subject was discussed and action was tabled until further information can be obtained.

CONSENT AGENDA - Copies of the minutes of the last Baroda Township Board meeting, and Baroda Township Bills for the month were distributed. After discussion, David Wolf moved, seconded by Susan Newcomer to approve the Minutes of the last Board meeting, the Treasurers' Report, and the Township Bills. Vote – All Yes. Motion Carried.

PUBLIC COMMENT- None

SUPERVISOR’S COMMENTS – Jim Brow reported that he had received a map from the Berrien County Road Commission showing how the roads in the Township are rated. He reminded the Baroda Township Board members of a meeting scheduled for Thursday, October 27 at 9am with the Berrien County Road Commission Board. He reminded those in attendance of the large trash pick-up to occur this Thursday, October 20, 2011.

ADJOURNMENT - The meeting was adjourned at 8:14 p.m. by Supervisor, Jim Brow. The next regular meeting of the Baroda Township Board is scheduled for Monday, November 21, 2011.

Submitted by Wendie Shafer, Baroda Township Clerk